

RESUME'

Joleen L. Yeager

CAREER OBJECTIVE

To secure a position in either the private or public sector that will both challenge and enhance my academic and professional development.

EDUCATION

2008 to Present **TEXAS A & M – COMMERCE**
Graduate studies/Anticipated Completion of Master's Degree July 2011
Major: Higher Education with 18 hours Mathematics
Overall GPA: 3.87

1986 to 1987 **EAST TEXAS STATE UNIVERSITY**, Commerce, Texas.
Graduate studies/no degree completed
Major: Education. Minor: Mathematics
GPA: 4.0

1982 to 1985 **EAST TEXAS STATE UNIVERSITY**, Commerce, Texas.
Bachelor of Science degree.
First major: Mathematics Second major: Computer Science.
Overall GPA: 3.76,
First major GPA: 3.40, Second major GPA: 3.80

EMPLOYMENT EXPERIENCE

08/06 to present **TRENTON I.S.D.**, Trenton, Texas.
High School Instructor. Subjects taught: Pre-Calculus, Pre-AP Algebra II, Pre-AP Geometry, Pre-AP Algebra I, Geometry, and TAKS Remediation.
District-wide C-SCOPE Coordinator,
Activities sponsored: UIL Number Sense & Mathematics, Freshman Class Co-sponsor.

03/02 to 08/06 **FIRST BAPTIST CHURCH**, Commerce, Texas
Director of Preschool & Children's Ministries
Administration of pre-school through 6th grade ministries; supervise and train coordinators, teachers, and other children's ministry volunteers; evaluate, implement, and monitor curriculum; promote child evangelism and discipleship; staff and supervise paid child care workers; coordinate Vacation Bible School and Fall Festival (Halloween alternative) volunteers and activities. Charter AWANA Club and serve as commander. Conduct Children's Church. Coordinate Children's Choirs and Hand bell Choirs.

09/92 to present **THE YEAGER GROUP**, Commerce, Texas.

Consultant / Co-owner. Education consulting specializing in the needs of churches, private schools, and home schools. Parenting ministries designed to meet the needs of young families. Co-authored Parenting with Purpose®

06/96 to 12/97: CHURCH ON THE ROCK, Quitman, TX.

Co-director of Pre-school Children's Ministries: Responsibilities: Administration of pre-school ministries; supervise and train coordinators, teachers, and other children's ministry volunteers; evaluate, implement, and monitor curriculum; promote child evangelism and discipleship; staff and supervise paid child care workers; coordinate Vacation Bible School and Hallelujah Night (Halloween alternative) volunteers and activities.

08/89 to 05/91 RAINS I.S.D., Emory, Texas.

High School Instructor. Subjects taught: Computer Science I and II, Pre-Calculus, Algebra II and Honors, Algebra I and Honors, Informal Geometry, Pre-Algebra. **Activities sponsored:** National Honor Society, Student Council, UIL Number Sense.

10/87 to 2/89 CHURCH ON THE ROCK, Quitman, Texas.

Administrative Assistant. (Children's Ministry Director) Responsibilities: Staff, train, and supervise coordinators, teachers, and other children's ministry volunteers; evaluate, implement, and monitor curriculum; promote child evangelism and discipleship; staff and supervise paid child care workers; supervise and coordinate Vacation Bible School and Hallelujah Night (Halloween alternative) volunteers and activities; purchase and maintain classroom supplies, promote healthy family relations, and foster good public relations. **(Computer Consultant).** Responsibilities: Purchase and implement hardware and software. Train staff.

02/86 to 10/87 RAINS I.S.D., Emory, Texas.

High School Instructor. Subjects taught: See 08/89 to 05/91. Activities sponsored: See 08/89 to 05/91.

09/83 to 06/85 EAST TEXAS STATE UNIVERSITY, Commerce, Texas.

Office manager, Office of Testing. Responsibilities included administering GRE, ACT, SAT, GMAT, G.E.D., CLEP and similar tests. Supervision of student employees and general office duties.

09/82 to 08/83 EAST TEXAS STATE UNIVERSITY, Commerce, Texas.

Departmental secretary, Center for Student Development Services. Responsibilities included general office/secretarial duties for a staff of four counselors, three graduate assistants, four to six counseling interns, and four student employees. Special duties included word processing, budget management and control, preparation of monthly statistical reports,

maintenance of weekly/monthly employee schedules/records and hiring/supervision of student employees.

- 06/81 to 11/81** WOOD COUNTY NATIONAL BANK (In Organization), Quitman, Texas.
Secretary to the President. Responsibilities included general secretarial and office duties and to assist in all organizational duties and requirements as specified by the Comptroller of Currency and bank examiners. Special duties included assisting with sale/investment of shareholder stocks, temporary office management, public relations, formulation of bank policies (including personnel, customer, loan and general operations), planning for bank programs and featured services, and interviewing prospective employees.
- 03/80 to 07/81** GREENVILLE AVENUE BANK & TRUST, Dallas, Texas.
Executive Loan secretary. Responsibilities included general clerical/office duties and evaluation/preparation of loan documents.
- 04/77 to 03/80** AMERICAN NATIONAL BANK, Terrell, Texas.
Assistant to the Head of Bookkeeping.

CERTIFICATIONS

Teacher 8-12 Lifetime, State of Texas
Teacher 9-12, Commonwealth of Virginia
Pre-AP Certification

PROFESSIONAL EXTRAS

Board Member: Sparrow's Nest Ministry 2001 to Present
C-SCOPE Advisory panel 2010-2011 – Region 10
C-SCOPE Mathematics Consultant for Region X (Spring & Summer 2008)
Texas Instruments Teacher Advisory Panel 2008-2009
Strategic Planning Committee First Baptist Church 2007-2008
Hunt Association Vacation Bible School Director 2006 & 2007

HONORS

Who's Who Among Students in American Universities and Colleges (fall '85),
President's Scholars (spring '83, fall '82), Dean's List (fall '76), Executive
Officer United Student Association (Student Senate, Fall '85), graduated with
academic distinction (ETSU, fall '85), Teacher of the Month Rains ISD.

STUDENT AND PROFESSIONAL ORGANIZATIONS

Alpha Chi Alpha National College Scholarship Honor Society, United Student
Association (Student Senate), Kappa Delta Pi National Education Honor
Society, Pi Mu Epsilon National Honorary Mathematics Fraternity,
Association of Texas Professional Educators.

REFERENCES

AVAILABLE UPON REQUEST